Optos*Advance*™ Printing Images

Purpose

This document provides guidance on how to print images in Optos*Advance*.

NOTE: Full operating instructions are provided in the **Help** section of Optos*Advance*. Once logged into the software, select the **Help** icon from the toolbar to search and browse guidance topics.
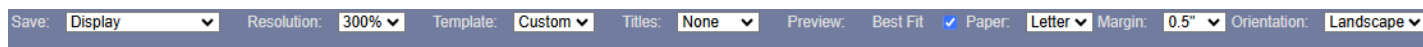
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Print Images

Ensure the computer you are using is connected to a printer before proceeding.

1 | From the **Patient Directory** open the desired study.
2 | Adjust the layout and view desired.
3 | Select the **Print** icon on the toolbar.
4 | A separate window will open to customize the print.

| Save: | Display ▾ | Resolution: | 300% ▾ | Template: | Custom ▾ | Titles: | None ▾ | Preview: | Best Fit | ✔ | Paper: | Letter ▾ | Margin: | 0.5" ▾ | Orientation: | Landscape ▾ |

5 | **Save** drop-down menu options:
  - Viewport: One viewport from the review screen.
  - Display: All images from the review screen.
  - Current Image: Image from the review screen that is active.
  - Current Series: All images of same modality.
  - Current Study: All images from the study.
  - Key Images: Key images from study (if images are keyed).
6 | **Resolution** drop-down options: 100%, 200%, 300%, 400%.
    Note: Be aware of the images' final use. Do not unnecessarily create large image files.
7 | **Template** drop-down menu options:
  - Default: Image(s) only.
  - Custom: Optos*Advance* template.
8 | **Titles** drop down menu options:
  - All: Patient name, DOB, date of service, laterality, and additional titles.
  - Minimal: Patient name, date of service, laterality.
  - Light: Patient name, date of service, laterality.
  - None: Image only.
9 | **Paper** drop-down menu options: Letter or A4

10 | **Margin** drop-down menu options: 0.25",0.5", 0.75". 1", 1.25", 1.5". 1.75", 2"

11 | **Orientation** drop-down menu options**:** Portrait or Land scape

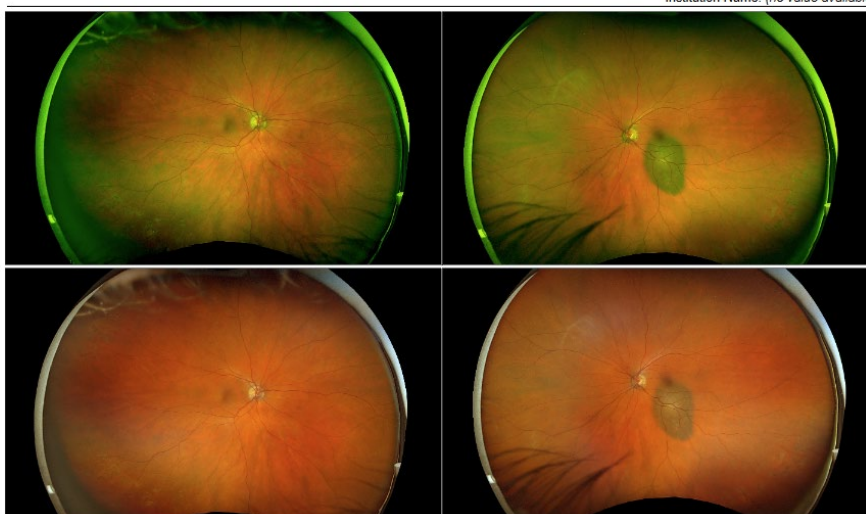12 | Select **Print** in bottom right corner to open a new window.

| Note | DICOM Print | Print PDF | Print |

13 | Select **Close** in upper right corner to return to the image review screen.